

# **YZU Regulations Governing The Manning of Faculty Quota**

Passed by the 20<sup>th</sup> Administrative Committee of the 2017 School Year, June 6, 2018

Amended by the 18<sup>th</sup> Administrative Committee of the 2020 School Year, April 28, 2021

Article 1 “YZU Regulations Governing The Manning of Faculty Quota” are established by Yuan-Ze University (hereafter, the University) to achieve sustainable development and respond to the needs of research and teaching, to efficiently and appropriately allocate faculty positions, and to enhance the overall faculty utilization efficiency within the University.

Article 2 The University will organize a committee for the manning of faculty quota with the following responsibilities and tasks:

1. To allocate faculty positions of all colleges, College of General Studies, International Language & Culture Center, and Physical Education Office.
2. To verify requests for a quota increase of all colleges, College of General Studies, International Language & Culture Center, and Physical Education Office.

Article 3 The committee shall plan and verify the allocation of faculty quota based on the following principles or concerns:

1. To plan the student-to-teacher ratio and the ratio of full-time to part-time faculty in accordance with the University's medium and long-term development plan and implementation.
2. To respond to the needs of research team collaboration of college level, departmental evaluation, and overall enrollment management; and to consider the issues of the future industry development and recruitment trends.
3. To respond to the government's major talent recruitment subsidy programs (such as Yushan Fellow Program, Yushan Young Fellow Program).
4. College level shall be the priority for allocation.
5. Faculty hired due to special curriculum projects or funded sponsorships will be on a project/visiting basis.

Article 4 To attract excellent faculty members with potential for development that aligns with the University's academic growth, each college will propose development plans and faculty recruitment plans. These proposals will be reviewed and approved by the committee, after which the faculty appointment process will be carried out in accordance with the relevant regulations of appointment.

Article 5 The committee is consisted of eleven to fifteen members who are appointed by the President. President shall appoint Vice President to be the convener of the committee and to be the chairman of each meeting. The other members shall be Academic Dean, College Dean, Director of General Studies, Director of R&D, Director of Secretariat Office, and Director of Personnel Office. When necessary, the President may designate professors to serve as committee members.

Article 6 The committee shall convene a meeting at least once each semester; during the meeting, the concerned party may be invited to attend and provide explanations. The meeting shall have the presence of two-thirds or more of its members to be considered valid. Detailed minutes of the meeting shall be kept and submitted to the President for approval. For cases where the appointment and hiring decisions do not adhere to the planned principles set forth by this committee or involve controversial review matters, a vote must be taken among the attending committee members, and a two-thirds majority agreement is required for approval. When committee members are unable to attend the meeting, they may be represented by a deputy who shall not have voting rights.

Article 7 In the case that the criteria governing the quality and number of faculty of a department (institute, college, degree program) is not in accordance with the provisions of the “Standards Governing the Overall Scale of Development of Junior Colleges and Institutions of Higher Education and their Resources”, or experts and scholars recruited by the President, may be appointed with the consent of the President upon the recommendation of the appointing unit, exempt from the review of the committee.

Article 8 These regulations are adopted by Administrative Committee, as shall amendments when they are made.

**The English translation is for reference only. In case of any discrepancy between Chinese version and English version, the Chinese version shall prevail.**