

# **YZU Regulations for Offering Faculty And Staff Emergency Aid**

Passed by the 3<sup>rd</sup> Administrative Committee of the 2000 School Year, October 23, 2000

Amended by the 19<sup>th</sup> Administrative Committee of the 2012 School Year, June 5, 2013

Article 1 “YZU Regulations for Offering Faculty And Staff Emergency Aid” (hereafter, ‘these regulations’) are established to offer immediate financial aid for University faculty and staff who have serious accidents or suffer from major illnesses needing urgent help.

Article 2 These regulations apply to full-time faculty, staff, and contract-based personnel at the University.

Article 3 The emergency aid can be applied within three months beginning from the date of accident for any of the following occasions during the service period:

1. Serious injury or sickness, for which the patient can’t afford the medical expenses.
2. The family that is impoverished due to other major causes.
3. Other accidents that have been seemed as approved for the subsidy.

Article 4 Sources of the emergency aid:

1. The Personnel Office shall allocate funds from the annual budget for faculty and staff emergency aid.
2. Contributions from University’s faculties and staffs or from people of different fields.

Article 5 The University will set up a “Review Committee for The Fund of Faculty and Staff Emergency Aid” (hereafter, ‘the Committee’) that is consisted of the following personnel: Chief of Personnel Office will be the convener; Dean of General Affairs, Chief Secretary, Chief of Controller Office, three staff representatives of Personnel Review Committee, three faculty representatives of Review Committee for Plan and Budget, and the chairman of YZU Employees’ Welfare Committee, will be the committee members whose term of office shall be one year.

Article 6 Duties of the Committee:

1. Matters of the verification of emergency aid application.
2. Matters of raising the funds for emergency aid.
3. Other matters proposed by members of the Committee.

Article 7 The distribution of emergency aid has a limitation between thirty thousand and fifty thousand NT dollars for one accident per person. In the case of injury or illness caused due to performing a duty, a larger amount of emergency aid can be applied. If the amount of emergency aid is insufficient depending on the individual circumstances of those facing emergencies, the aid may be provided through extra budget allocations or donation.

Article 8 After the application has been approved by the Committee, the Personnel Office will process the distribution of emergency aid.

Article 9 Prior to promulgation and enforcement, this regulation has been passed by Administrative Committee, the same for amendment.

**The English translation is for reference only. In case of any discrepancy between Chinese version and English version, the Chinese version shall prevail.**