

## **Interim Measures for the Establishment of the Lifelong Education Department at Yuan Ze University**

Passed by the 14th Administrative Committee of the 1997 School Year, July 13, 1998

Article 1: In order to promote the concept of lifelong learning and meet the educational needs of our university's alumni, faculty and staff, professionals from the business community, and local residents, the Lifelong Education Department (hereinafter referred to as "the Department") is established at our university.

Article 2: The responsibilities of the Department are as follows:

1. Development of the annual plan and budget for lifelong education at our university.
2. Promotion of education programs for graduates of our university.
3. Promotion of continuing education programs for employees of companies and corporations.
4. Promotion of community and social education programs.
5. Handling other tasks assigned by the university.

Article 3: The organizational structure of the Department is as follows:

1. The organizational chart of the Department is attached hereto.
2. The Department is led by one director, who is concurrently appointed from associate professors or higher-ranking faculty members.
3. The Department has five deputy directors, who are concurrently appointed from lecturers or higher-ranking faculty members, or staff members of the Department.
4. The Department has seven advisors, who are appointed from associate professors or higher-ranking faculty members, professionals, or individuals who contribute significantly to the promotion of lifelong education at our university. (Honorary positions are unpaid, but if substantial assistance is provided in the development of the Department's activities, additional remuneration may be given to the director of the same group.)
5. Each group within the Department has one group leader (additional remuneration according to the university's regulations), and additional staff members are appointed as needed.
6. In addition, the Department establishes staff positions, as needed, for other business functions such as marketing and promotion, class management, accounting, and personnel.
7. The Department also establishes an advisory committee, consisting of twelve professionals appointed by the university president or individuals who contribute significantly to the promotion of lifelong education at our

university.

Article 4: Separate regulations shall be established for accounting, personnel, salary, and reward systems of the Department, but they shall still be subject to audit by the relevant units.

Article 5: In order to maintain the stable operation of the Department, non-faculty supervisors may be recruited by the university, but their rights and obligations shall be determined by separate regulations set by the Lifelong Education Department.

Article 6: These measures shall be approved by the Administrative Meeting, announced, and implemented upon the approval of the university president. The same applies to any future amendments.